



# WOLF HOLLOW

## Wildlife Rehabilitation Center

A Non-profit Corporation Serving Wildlife Through Rehabilitation, Research & Public Education

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**Job Title:** Seasonal Rehabilitator

**Updated:** January 10, 2023

Location – Wolf Hollow Wildlife Rehabilitation Center on San Juan Island, Washington State.

Duration – Spring/Summer 2023 (April 1<sup>st</sup> through September 30<sup>th</sup>)

Hours – Full-time + On-call, evening feeds, including weekends

Compensation – \$1,000/month and off-site housing

**Primary Objective:** To participate in all aspects of animal care and rehabilitation. To train and supervise animal care interns and volunteers.

**Reports to:**

1. Permanent Rehab Staff
2. Executive Director

**Responsibilities:**

**A. Treatment of Animals**

1. Follow treatment plans for injured or orphaned wildlife as approved by the Rehab Staff.
2. Work with other members of Rehab Team to establish diet and feeding schedules.
3. Use best and appropriate medication and procedures to treat animals.
4. Perform daily animal care tasks, including night feeds.
5. Perform animal exams and intakes.
6. Use knowledge of natural history to determine appropriate caging.
7. Learn and utilize emergency care and force-feeding techniques.
8. Follow Wolf Hollow's policies pertaining to animal care, release and euthanasia.
9. Minimize stressful stimuli to animals in Wolf Hollow's care.
10. Respond to emergency calls, including some nights on call.
11. Work with the Rehab Staff to maintain an adequate inventory of animal food and basic care supplies.

**B. Supervision**

1. Provide basic training and supervision to animal care volunteers and interns.
2. Assist Rehab Staff with ongoing training and supervision of interns and volunteers.
3. Assign suitable tasks to animal caregivers and oversee their execution.

**C. Administration**

1. Assist Rehab Staff in keeping all patients' charts/records up to date.
2. Keep personal timesheets and submit to the Rehab Staff at the end of each month.
3. Oversee the completion of animal care volunteers' time sheets.
4. Participate in meetings as requested by the Rehab Staff or Executive Director.

**D. Facilities**

1. Assist in keeping all areas of Wolf Hollow clean and in good repair. Inform Rehab Staff of needed repairs.
2. Help maintain environmentally responsible practices (eg. recycling, water conservation).
3. Assist with routine maintenance and repairs of cages and other rehab facilities.

**E. Knowledge**

1. Learn and apply to animal care, the natural history of each patient.
2. Have knowledge of Wolf Hollow's mission statement, policies and procedures.

**F. Interaction with the Public**

1. Interact with the public in a polite and professional fashion, both in person and over the phone.
2. Provide helpful and accurate information with regard to wildlife topics.

**Qualifications**

**Required** – Must be 18 or over. Minimum of 6 months experience in wildlife rehabilitation in a paid or volunteer position, working through a busy summer season and with a range of wildlife species, including mammals and birds.

Have a valid driver's license.

**Desired** – Experience training and supervising others and working in a fast-paced environment. Good communication skills. Basic knowledge of the natural history of a range of wild species and of animal anatomy and physiology. Good physical fitness level to be able to work long hours during the busy summer season.

**Questions?**

Please send email to [wolfhollow@wolfhollowwildlife.org](mailto:wolfhollow@wolfhollowwildlife.org) or call 360-378-5000.

**To Apply**

Please send a cover letter explaining why you are interested in this position, and a current resume to [wolfhollow@wolfhollowwildlife.org](mailto:wolfhollow@wolfhollowwildlife.org).